

L W SEWER COMPANY
REGULAR MEETING
September 8 2010

The Board of Directors met at the Lake Wauwanoka Community Center on September 8, 2010 at 7:00 P.M. for the Regular meeting. In attendance were President Clyde Pratt, Vice President Doug Dieckman, Bob McCoy, John Douglas, Bob Campbell, Treasurer Christie McKenna, Plant Operator Frank Steward and Trumpet Eng. representative Greg Currington. Absent: John Ossenfort, Secretary Connie Hargis. One vacant seat.

The minutes were prepared from the meeting recording.
Clyde called the meeting to order at 7:00 P.M.

AGENDA

John Douglas motioned to approve the agenda of September 8, 2010, seconded by Doug Dieckman. All Directors voted aye, motion passed.

MINUTES

Doug Dieckman motioned to approve the minutes of the August 18, 2010 Regular Meeting, seconded by John Douglas. All Directors voted aye, motion passed.

BOARD ADDRESS

Greg Currington of Trumpet Engineering spoke to the Board regarding the designs for the treatment plant upgrades. The chlorine wet well is insufficient to reuse for the UV treatment system. Trumpet Eng. can create a bid packet for contractors review if the Board wishes. Trumpet has a 11:00 meeting with DNR on 9.9.10 for plan review. DNR has changed their permitting requirements for the line work being done. The flow meter installation and data collection issues need to be resolved, Bob will call Greg with the information.

John Douglas asked if there would be enough electrical power for the new equipment, Greg said yes. Bob Campbell asked if the plans to cut the metal plate at the clarifier end were still in place. Greg said yes, it would allow the aeration basin to be enlarged. Clyde asked how long it would take the plans to get DNR approval. Greg said they would know more after tomorrow's meeting. General contractors were discussed. Greg was thanked for attending and left the meeting.

ACTIVITY REPORT

Frank Steward reported the plant running well. Test results me back good. The company that performed the WET test that filed offered to run next year's test at no charge. Frank suggested getting a small roll off dumpster to take care of all the bags and other debris/material that is sitting around the plant. Bob Campbell asked how the 2" rain affected the plant, Frank said he had no problems, the repairs have been effective in reducing the inflow. Timers can be installed on the blower motors. Frank left the meeting.

TREASURER'S REPORT

Chrisite presented the Treasurer's Report dated 8.31.10. Checking account balance is \$22,469.58. The Audit Report is back, 5 minor issue were noted. The Year End Sheet and Vendor List were given to Connie, copies will be handed out at the Annual Meeting. Non recurring bills: Cardinal Electric - \$726.18, Davis - \$5,797.00, Insurance - \$886.00, Colby Scott - \$186.00, Trumpet - \$25,365.00, Environmental Analysis - \$915.00, Water Arch Express \$ 106.00, St Louis Testing - \$105.00. Bob McCoy motioned to pay local workers twice a month. Bob Campbell gave Christie the three asphalt bids for the records. Bob McCoy motioned to approve the non recurring bills, seconded by Bob Campbell. All Directors voted aye, motion passed. Bob McCoy motioned to accept the Treasurer's Report, seconded by Doug Dieckman. All Directors voted aye, motion passed. Colby's bills will be reviewed for bi-monthly paying.

SECRETARY'S REPORT

No report.

OLD BUSINESS

Owners Manual: Bob has received no inquiries or responses for changes. It is complete.

I & I Program: Bob has not received a response from Colby. Trumpet wants the bar screen moved, to get accurate readings.

Home Inspection Program: Bob Campbell and John Ossenfort have inspected 25 more homes. Tom Kennedy reported that inspections were performed 20 years ago.

NEW BUSINESS

Equipment insurance: John Douglas asked if LWS wants to get insurance on the new equipment. The portable meters are considered tools. Current coverage is Liability, D & O and Workmen's Comp. Make, model and serial numbers will be needed to add equipment to the coverage. After the plant expansion, Insurance will need to be updated.

Construction complaints: The asphalt repairs have been bid and accepted. The sidewalk is cracked at B001 (212 N Lake), Clyde will have Colby contact Bob Campbell. The electric line at B018 (180 N Lake) was cut, Doug will show Clyde the authorizing permit. The Dahman lot was re-graded, but the erosion was in place before work began. Doug asked about the sections of concrete pipe left in yards. Davis graded, seeded and strawed according to the bids submitted, which did not include topsoil. Rains have exposed debris that was previously covered. Bob has asked Davis to include topsoil in future bids. Colby will be asked to remove debris from the pathway where the work was done. Yards seeded in July/August needed watering for the seed to take, which was not done in some cases. Davis said he would re-seed the bare spots. A010 (302 N Lake) is known by Bob McCoy who reported that stones were never in the location listed in the complaint, the trees had to be removed for line work; two trees were too root damaged to survive. The mailbox was removed by LWI's tree trimming project, prior to the property purchase. Davis didn't recall hitting a metal stake/pin during excavation. Christie recommended viewing the survey they had performed, to verify the corner stake.

GENERAL DISCUSSION

Discussion about sewer mains running under houses was held. Several homes were allowed to be built over sewer mains in separate locations. The Board had previously decided that leaking lines take priority over other work.

F005 (7 Algonquin) was built over the sewer main, but is not currently leaking. Clyde maintains it would be cheaper to move the line now than in the future.

An item for future Board's consideration would be permanent restroom facilities at the Beach. Water could be supplied from the Lake.

Bob McCoy mentioned the work performed by the Treasurer and Secretary and the pay rate they receive. Bob didn't understand the difference in the salaries. Clyde said he would be willing to re-visit the issue after the plant expansion was completed.

There being no further business, John Douglas made a motion to adjourn, seconded by Doug Dieckman. All Directors voted aye, motion passed, the meeting adjourned at 9:35 P.M.

Respectfully submitted,

Connie Hargis, Secretary

L W SEWER COMPANY
REGULAR MEETING
September 21 2010

The Board of Directors met at the Lake Wauwanoka Community Center on September 21, 2010 at 9:45 P.M. for the Regular meeting. In attendance were Clyde Pratt, Mike Zavorka, Sue McKenna, John Ossenfort, Chuck Nitsch, Paul Roberts, Brad Riggs, Treasurer Christie McKenna, Secretary Connie Hargis.

Clyde called the meeting to order at 9:45 P.M.

AGENDA

Brad Riggs motioned to approve the agenda of September 21, 2010, seconded by John Ossenfort. All Directors voted aye, motion passed.

NEW BUSINESS

Election of Officers:

Brad nominated Clyde Pratt for President, seconded by Mike.
Brad nominated Connie Hargis for Secretary, seconded by Mike.
Mike nominated Chrisite McKenna for Treasurer, seconded by Brad.
Brad nominated Paul Roberts for Vice President, seconded by John.

John moved to close nominations, seconded by Mike. All Directors voted aye, motion passed.

Job assignments:

Line work - Chuck
Flow meters - Paul
Insurance - Sue
Plant overseer - Mike
Home Inspection program - John

Bob McCoy turned over a box containing the flow meters purchased from Hydro Kenetics and turned in plant key #8, key given to Mike Zavorka.

There being no further business, Chuck Nitsch made a motion to adjourn, seconded by Paul Roberts. All Directors voted aye, motion passed, the meeting adjourned at 10:15 P.M.

Respectfully submitted,

Connie Hargis, Secretary

L W SEWER COMPANY
REGULAR MEETING
October 13, 2010

The Board of Directors met at the Lake Wauwanoka Community Center on October 13, 2010 at 7:00 P.M. for the Regular meeting. In attendance were Clyde Pratt, Mike Zavorka, Sue McKenna, John Ossenfort, Chuck Nitsch, Paul Roberts, Brad Riggs, Treasurer Christie McKenna, Secretary Connie Hargis and Plant Operator Frank Steward.

Others present: Josiah Cox - Trumpet Eng. and Matt Jones - Drain Express

Clyde called the meeting to order at 7:01 P.M.

AGENDA

John Ossenfort motioned to approve the agenda of September 21, 2010, seconded by Chuck Nitsch. All Directors voted aye, motion passed.

MINUTES

The minutes of the regular meeting of September 9, 2010 could not be approved by a quorum of the Board present. John Ossenfort motioned to approve the minutes of the September 21, 2010 Regular Meeting, seconded by Brad Riggs. All Directors voted aye, motion passed.

ACTIVITY REPORT

Frank Steward reported the plant was running great and he changed the bar screen.

BOARD ADDRESS

Josiah Cox had a DNR construction permit application for Clyde to sign. Josiah reported the WWTP plans were still waiting for DNR review. The plant expansion is considered a small job, Josiah recommended that LWS act as general contractor for the plant work and bid out the concrete, mechanical, erection and electric work. Trumpet will prepare the bid specs. Discussion was held on the leak in A Block. Josiah suggested turning the sewer main into the Lalk lateral. Discussion was held on applying for a blanket permit to cover the line work still to be completed.

I & I: Paul Roberts reported the flow meters installed at the lift stations. The power supply housing at the plant is cracked, Paul effected a partial repair. Paul would like to see a battery backup at the plant influent flow meter.

Sue McKenna asked who monitors the flow meters. Josiah said Trumpet Eng. checks monthly and showed the Usage Chart that is prepared from the information.

Lift Stations: The lift stations are a mess, they need cleaned out. There are no check valves on the lines, extra lines and tree roots need to be removed. Matt Jones presented a bid to clean the three lift stations, add check valves, replace pull ropes with chains and reset brackets on the pump lines; estimated \$8,010.00. Matt believed the bid to be on the high side, it should not exceed three days. Frank doesn't want all the grit and mud sent to the plant. Matt said screening would be possible. Sue McKenna asked what material will be used. Matt replied tar, concrete and glue. Sue asked what the heat/cold tolerance for the material was. Matt replied it is rated at 5,000 psi. Chrisite McKenna asked if the bid was going to be exceeded. Matt said he will not exceed the bid, he hopes it to be less, time wise.

Clyde asked when he could start, Matt replied he could start on Friday, the 15th.

Matt and Josiah were thanked for their time and left the meeting at 7:57 P.M.

TREASURER'S REPORT

Christie presented the Treasurer's report dated September 30, 2010. Checking account balance is \$38,118.17. The non recurring bills are: Bob McCoy \$89.15, Davis Excavating \$13,070.00, D.E.P. \$21.53, Drain Express \$3,839.00, Hyrdo-Kenetics \$79.00, Mary Roberts \$100.00, Colby Scott \$146.00, Trumpet Eng \$23,797.60, Vandevanter Eng. 431.30, Duraseal \$2,250.00. Sue motioned to approve the non recurring bills, seconded by Paul. All Directors voted aye, motion passed.

Chuck motioned to approve the Treasurer's Report, seconded by Brad. All Directors voted aye, motion passed.

SECRETARY'S REPORT

Connie passed out Customer lists, Business Conduct Policy and Acknowledgment sheets.

3 Missouri One Call notices

C020 (60 N Lake) Bankruptcy - Court ordered debt waived prior to May 26, 2010.

Responded to email complaint regarding sending resumes in the Annual Meeting Notice.

Results of Election in regards to Terms: Chuck and Brad 3 years, Paul 2 year term, Sue and Mike 1 year terms.

Wrote a letter to B015 (Kunz) regarding his sewer connection and options.

OLD BUSINESS

Home Inspection program: John reported no inspections performed.

NEW BUSINESS

Rain gauge: John motioned to buy a rain gauge for \$780.00, seconded by Brad. This gauge works in conjunction with the new flow meters and software. All Directors voted aye, motion passed.

Lift station cleanup proposal: Chuck asked if more bids should be solicited. The work is needed immediately for the check valves and Paul expects to be on site during the process. Chuck asked what part of the budget the money will come from. Clyde thinks it should come out of I & I. Paul motions to accept the Drain Express proposal of \$8,010.00, seconded by Sue. All Directors voted aye, motion passed. Christie asked when payment will be due, Paul reported from a phone call to Matt that billing will be 10 days net.

F005 (7 Algonquin Circle) - Chuck said the work is not a priority at this time, no leak is involved. Chuck said the work will be expensive, involving new lines and engineering. A leak has been reported between A041 and A043 (236 and 232 N Lake) that runs into the Lake. Chuck will inspect the A line side of A cove and report. The permit for line work at F005 will last for two years, money will have to be allocated for the work. Chuck will talk to the property owner.

GENERAL DISCUSSION

Paul will need someone to install the 8 in. ring. Paul will contact Colby Scott for the work.

Manhole locations were plotted on Chuck's map for updating.

There being no further business, Brad made a motion to adjourn, seconded by John. All Directors voted aye, motion passed, the meeting adjourned at 9:12 P.M.

Respectfully submitted,

Connie Hargis, Secretary

L W SEWER COMPANY
REGULAR MEETING
November 10, 2010

The Board of Directors met at the Lake Wauwanoka Community Center on November 10, 2010 at 7:00 P.M. for the Regular meeting. In attendance were Clyde Pratt, Mike Zavorka, Sue McKenna, John Ossenfort, Chuck Nitsch, Paul Roberts, Treasurer Christie McKenna, Secretary Connie Hargis. Others present: Josiah Cox - Trumpet Eng.

Clyde called the meeting to order at 7:05 P.M.

AGENDA

John Ossenfort motioned to approve the agenda of September 21, 2010, seconded by Mike Zavorka. All Directors voted aye, motion passed.

MINUTES

John Ossenfort motioned to approve the minutes of the October 13, 2010 Regular Meeting, seconded by Mike Zavorka. All Directors voted aye, motion passed.

ACTIVITY REPORT

Frank Steward was absent and Clyde delivered his report. The plant is running fine. Frank wants to order a D.O meter. The purchase will come out of the plant budget. Clyde will place the order.

BOARD ADDRESS

Josiah Cox informed the Board that DNR was issuing the WWTP construction permit today. Josiah gave Chuck a bid schedule and spec book for review. Progress has been made on the I & I study. Two lift station monitors have to be re-calibrated after installing the check valves. Paul reported that the rain gauge has been installed at the plant. Josiah gave Paul the flow data and charts for review.

Clyde asked how long the I & I study had to be done. Josiah replied when storm events no longer flood the retention basin. Trumpet will write the compliance letter reporting I & I mitigation efforts as required by the Operating Permit.

Clyde reported a line leak at A041 (236 N Lake). Clyde asked how much it would cost for engineering. Josiah replied an elevation survey is needed first, approximately \$1,200. Paul reported a leak at B025 (166 N Lake).

Chuck asked about the status of the blanket line permit. Josiah replied once the construction permit was in hand, it would be applied for. It may be mid December.

Josiah will coordinate with Myers, LLC and Chuck for the equipment delivery.

Josiah was thanked for his time and left the meeting at 7:35 P.M.

TREASURER'S REPORT

Christie presented the Treasurer's report dated September 30, 2010. Checking account balance is \$2,256.62. The non recurring bills are: D.E.P. - \$31.67, Hydro-Kenetic - \$971.69, Mary Roberts - \$90.00, Colby Scott - \$170.00, Trumpet Eng - \$6,382.00, Drain Express - \$1,335.00. Paul reported the Drain Express overage was because the air tanks were not able to be removed, involving overtime.

Clyde said a budget meeting would be necessary when the bids are returned and work is being scheduled.

Paul motioned to pay the non recurring bills, seconded by Sue. All Directors voted aye, motion passed. Mike Zavorka motioned to approve the Treasurer's Report, seconded by Paul. All Directors voted aye, motion passed.

SECRETARY'S REPORT

Connie reported:

0 Missouri One Call notices

Working on collecting refund from Ozark Testing for failed WET test. Mike motioned to continue collection efforts, seconded by Paul. All Directors voted aye, motioned passed.

OLD BUSINESS

I & I Program: Paul reported flow meters installed and the data was pulled on 11.8.10. The rain gauge was installed. Paul used a concrete lid to set the gauge. Chuck will check with Jim Davis for a steel lid. Sue will collect serial numbers from the equipment for insurance purposes.

Home Inspection program: John reported no inspections performed.

NEW BUSINESS

A Block: A Block cove line will be surveyed.

F Block: Construction permit has been received, placed on hold until report on A Block is received.

GENERAL DISCUSSION

Clyde has asked Larry McKenna to identify each manhole lid; concrete or steel. Concrete lids need replaced. Sue asked what the replacement cost was. An itemized list will be compiled for inventory purposes.

Chuck reported the odor complaint from B037 (142 N Lake) is due to a missing block in the manhole. Jim Davis will repair.

Discussion was held on the upcoming work to be completed. Excavation and equipment staging was discussed.

John Ossenfort informed the Board that due to his other responsibilities, he was quitting. The Directors understood his time commitments and accepted his resignation.

There being no further business, Chuck made a motion to adjourn, seconded by Mike. All Directors voted aye, motion passed, the meeting adjourned at 8:20 P.M.

Respectfully submitted,

Connie Hargis, Secretary

L W SEWER COMPANY
REGULAR MEETING
December 8, 2010

The Board of Directors met at the Lake Wauwanoka Community Center on December 8, 2010 at 7:00 P.M. for the Regular meeting. In attendance were Paul Roberts, Mike Zavorka, Sue McKenna, Chuck Nitsch, Treasurer Christie McKenna, Secretary Connie Hargis.

Paul called the meeting to order at 7:05 P.M.

AGENDA

Sue McKenna motioned to approve the agenda of December 8, 2010, seconded by Chuck Nitsch. All Directors voted aye, motion passed.

MINUTES

Sue McKenna motioned to approve the minutes of the November 10, 2010 Regular Meeting, seconded by Chuck Nitsch. All Directors voted aye, motion passed.

ACTIVITY REPORT

Frank Steward was absent and Connie delivered his report. The plant is running fine. Paul reported that Frank would like to change the electric on the blower motors for the sludge holding tank. Frank wants to change the manual switches to go on a timer. Paul will get bids. Frank's contract is up for renewal, no changes from last year. Chuck motioned to renew the Operator Contract with Frank Steward, seconded by Paul Roberts. All Directors voted aye, motion passed.

TREASURER'S REPORT

Christie presented the Treasurer's report dated November 30, 2010. Checking account balance is \$2,396.12. The non recurring bills are: Dry Creek - \$1,896.54, P. Roberts - \$50.00, US Bluebook - \$368.11.

The tax status of the sewer plant land was discussed. Chuck Nitsch motioned to pay the non recurring bills, seconded by Mike Zavorka. All Directors voted aye, motion passed.

Chuck Nitsch motioned to approve the Treasurer's Report, seconded by Mike Zavorka. All Directors voted aye, motion passed.

SECRETARY'S REPORT

Connie reported:

0 Missouri One Call notices

Working on collecting refund from Ozark Testing for failed WET test.

Transmitted clarifier-concrete and steel bids to the Directors. Transmitted 1 UV bid, waiting for more.

OLD BUSINESS

I & I Program: Nothing to report.

Home Inspection program: In abeyance. Chuck suggested checking downstream connections first. When the next section of line work is scheduled, owners will be notified of the work and inspection.

A Block - I & I report: Waiting for the engineer's report.

NEW BUSINESS

Operator Contract: Operator contract accepted and signed.

Director - open seat: Chuck Nitsch motioned to appoint Jim Luther to the open seat, seconded by Sue McKenna. All Directors voted aye, motion passed.

GENERAL DISCUSSION

Chuck will be writing a response to the Trumpet letter dated 11.29.10 regarding the WWTP Contractor.

Several components considered necessary are not shown in the bid specs. Chuck provided pictures of the current plant status.

The bids for the concrete/steel work are:

Waddell Concrete: \$44,875.00, Kevin Buchheit: \$62,850.00

Chuck motioned to accept the Waddell bid of \$44,875.00, seconded by Sue. All Directors voted aye, motioned passed.

UV system

Vandevanter Eng: \$31,100.00. More bids are necessary.

There being no further business, Mike made a motion to adjourn, seconded by Chuck. All Directors voted aye, motion passed, the meeting adjourned at 7:50 P.M.

Respectfully submitted,

Connie Hargis, Secretary